

Karlsruher Institut für Technologie (KIT)  
Dienstleistungseinheit Studium und Lehre  
-Studierendenservice-  
Kaiserstraße 12  
76131 Karlsruhe

Received on:

## Application for the Reimbursement of Fees

I am applying for a reimbursement of fees for the following reason:

- ☐ **Deregistration**  
*The refund of the administrative fee as well as the student union fee and if applicable tuition fees will only be reimbursed in case of deregistration within one month after the beginning of the lecture period.*
- ☐ **Withdrawal**  
*KIT will reimburse the administrative fee and student union fee after enrollment has already taken place. The reimbursement of the student union fee is only possible upon written application directly to the Studierendenwerk Karlsruhe (see § 6 of the contribution regulations of the Studierendenwerk Karlsruhe). In case of withdrawal before enrollment, KIT will reimburse the entire semester fee.*
- ☐ **Exemption from Tuition Fees (§§5,6 LHGebG or §22 LGebG)**  
*Note: Fee exemptions, reductions or waivers are provided in certain cases.*
- ☐ **Overpayment**

The current fees can be found on the website: [www.sle.kit.edu/im/studium/gebuehren](http://www.sle.kit.edu/im/studium/gebuehren)

--- PLEASE USE BLOCK CAPITALS!!!---

<input type="text"/>	Student/ Application Nr..	<input type="text"/>
Program of Study/Combination	Semester	<input type="text"/>

Surname:

Name:

Please provide the address at which you can be reached:

Street Address:

Postcode:  City:

Country:

E-Mail:  Telephone:

Please transfer to the following account:

Account holder (if different from applicant):

Name of the Bank:

Address of the Bank (only for non German Banks):

Street:

Postcode

City

Country

IBAN

BIC

Date  Applicant's Signature

### For the Use of the Student Services Office:

Amount Paid (in Euro)  
only for Deregistration:

Reimbursement amount (in Euro):

Processing Comments:

Version January 2024