



Karlsruher Institut für Technologie

Karlsruher Institut für Technologie (KIT)

DE Studium und Lehre

-Studierendenservice-

Kaiserstraße 12

76131 Karlsruhe

## Discharge Notes for proper Deregistration

Student ID  
Number:

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Degree Program      Field of Study and final degree

Family Name:

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First Name:

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Proper deregistration is only possible when the table below is filled out by the responsible offices as required (stamp and signature):

<input type="checkbox"/> <b>KIT-Library</b> (ALL except when changing degree program)	
<input type="checkbox"/> <b>Institute where the Diploma / Bachelor / Master Thesis was prepared</b>	
<input type="checkbox"/> <b>Faculty Library / Institute Library</b> ( <u>only relevant for the listed programs</u> , also required when changing degree program, not when advancing from Bachelor to Master of the same degree program): Architecture, Art History, Chemistry/Teaching, Informatics, Information Engineering and Management, Information Systems, Mathematics/ Techno-Mathematics / Econo-Mathematics, Meteorology, (Geo-)Physics, Regional Sciences	
<input type="checkbox"/> <b>Architecture / Art History:</b> Faculty Secretary (not when advancing from Bachelor to Master of the same degree program   Architecture: Building 20.40, Room 135   Art History: Secretary Art History)	
<input type="checkbox"/> <b>Informatics/ Information Engineering and Management/ Information Systems:</b> Return of keys (Building 50.34   Room 001   Monday, Wednesday to Friday 9 a.m. - 2 p.m.)	
<input type="checkbox"/> <b>KIT-Card</b> (ALL except when changing degree program) Building 10.11, Room 214   Monday to Friday 09 a.m. – 12 p.m., Monday to Thursday 1 p.m. – 3 p.m.	

As of May 2025